

Willow Bend Environmental Education Center  
Garden Internship

Schedule

- Fridays and Saturdays from 8 am - 1 pm, May-October
- Occasional afternoons/other days depending on needs

Responsibilities

- assist on volunteer days (Fridays and Saturday, May-Sep)
- recruit for volunteer program
- occasionally substitute for gardens coordinator
  - open shed
  - discuss and allocate tasks to volunteers
  - make sure all tools are back in place and that the shed and EE Center are locked
  
- assist with gardens-related workshops and events including but not limited to
  - May 21, 2022 - Gardening for Wildlife with the National Wildlife Federation
  - August 13, 2022 - Rededication/renaming event Sawmill > Archuleta County Park
  - TBA - Annual Garden Party
  - Additional events may arise
  
- coordinate gardens activities with Environmental Education Center
  - avoid scheduling conflicts
  - assist with garden-related Science Saturdays
  - lead garden tours
  
- enhance the volunteer program:
  - new name to better fit what we do
  - appreciation events for garden volunteers
  - t-shirts or bandannas?
  - promote on social media, write blog posts, add events to community calendars, put up posters, additional promotion as needed

Skills, Interests, and Experience

- Social media experience or willingness to learn and participate
- Responsible, dedicated, and organized individual
- Strong work ethic and a passion for learning how to grow native plants and food, and develop community
- Ability to work morning, evening, and weekend hours
- Physically capable of manual tasks, including lifting 40 pounds
- Some growing experience is desired, but it is not required for this position

Benefits of Internships

- Experience working on and managing gardens
- Hands-on experience making a positive impact in the lives of children, teens, and adults.
- Community connections and networking within the local outdoor/gardening movement.
- Friendly, relaxed environment.

- Develop marketable teaching, leadership, and management skills.
- Produce from the garden as the season permits
- Gardens internships qualify for university credit if that is desired by the intern

Hours and compensation:

- Preferred start and end dates: April 1<sup>st</sup> - October (flexible)
- Minimum 130 hours to complete formal internship. Flexible depending if done for academic credit, in which case, will satisfy internship requirements.
- Honorarium stipend might be available depending on funding availability